



Northwest Christian Network
Oregon Christian Camp and Event Center
Reservation Form Mailing Address:
 PO Box 413
 Turner, OR 97392
Physical Address:
 5605 Jubilee Dr. SE
 Turner, Oregon
 Phone: 503-743-2101
 Email:
 office@nwchristiannetwork.com
 Website:
 www.NwChristianNetwork.com

Cost (the cost is based on the number of individuals in your group. Your final fee is *one* of these two pay rates)

- 1. Minimum fee of \$650 per night for groups of 43 people or less.**
- 2. \$15 per person per night**

Additional Fee for groups with DAY USE attendees (individuals not spending the night): \$7 per person per day.

Children four years old and younger are free.

- To reserve you must fill out this form and pay a \$550 refundable deposit
- Evidence of or Certificate of Insurance to be emailed to NWCN
- \$550 deposit is forfeited if cancelation is 60 days or less before rental date. (see full cancelation policy on reverse)
- Campers are responsible to clean buildings and grounds used before leaving. Failure to clean will result in loss of deposit.
- **Payment for camp is to be paid at check-out on your date of departure. Please come prepared with check or cash.**

Group Name: _____ **Person in Charge:** _____

Phone Number: _____ **email:** _____

Mailing address: _____

Estimated Number of Guests: _____

Date of Arrival: _____ **Time of Arrival:** _____ **Date of Departure:** _____ **Time of Departure:** _____

\$550 Deposit (The deposit must be paid at the time of reservation in order to secure rental dates; deposit is fully refundable at the conclusion of your event) **Today's date:** _____

The user group agrees to abide by the policies set forth below.

- Comply with and enforce all NWCN policies. (See reverse side)
- Standard fee schedule.
- Abide by all State Health Regulations.

Responsible Party: _____ **Today's Date:** _____

OCC Representative: _____ **Today's Date:** _____

NOTES:

NWCN/Oregon Christian Camp & Retreat Center Rental Policies

- **Deposit** –Your deposit is refundable. *It will be returned to you by mail* after an inspection of the property demonstrates that you have done the required clean-up and there is no damage to equipment, buildings or grounds.
- **Check-In-** Upon arrival at the NWCN grounds you will be given a check-list and supplies for clean-up.
- **Alcohol, Drugs, Firearms** are not permitted.
- **Smoking** is *not* allowed in any of the NWCN buildings or on the NWCN grounds.
- At least ONE person cooking in kitchen needs to have a valid **Oregon Food Handler's** card.
- **Speed limit-5 MPH.**
- **Lost or Stolen** Items–NWCN is not responsible for any lost or stolen items. Be sure to check your entire area(s) well before leaving the grounds.
- **Equipment** –Any NWCN equipment used needs to be put away and in good repair when you leave.
- **Furniture**–If you move furniture please put it back when you leave.
- **No life guard** on duty. Please provide swimming supervision.
- At least ONE person needs to be in charge of **First Aid** and have a valid and current First Aid card.
- Must comply with camp safety policies.
- **Payment** is due at check out on day of departure

Cancelation POLICY

Rental of the NWCN property constitutes an agreement wherein NWCN blocks out a period of time that the rental guests have full use of the facility. This agreement precludes NWCN from renting to any other guests during the same time. For this reason the cancelation policy is as stated below:

1. \$550 rental deposit is forfeited if cancelation is 60 days or less before rental date
2. If cancelation is within two weeks of rental date, renter will also be required to pay the minimum charge for one full night (\$550).
3. Last minute cancelations (defined as two weeks or less) will result in NWCN not renting to rental party in the future.
4. In all cases, extenuating, emergency situations may result in grace from NWCN.

I have read understood the above policies and will abide by them. I understand that if I do not comply with the above policies I forfeit my \$550 deposit.

Signed: _____

Date: _____

